

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

867 Administration

Independent agency governed by a Board appointed b/t Governor; Director appointed by/responsible to the Board. Key customers: citizens, public/other libs, gov't employees, Gen Assembly, Gov's Off, other elected officials. Mission: Provide, advance & promote excellent lib servs & equal access to info for SC citizens. Admin: includes oversight of Statewide Lib Services (Activity #s 868,870-73), Finance & Business (Separate Activity) & management of grants, HR/benefits; provides leadership, policy development, planning (strategic, budget, etc.) to advance the agency mission; guides/develops statewide partnerships; manages state/fed reporting; plans, coordinates, monitors & evaluates staff development, services, marketing/PR; provides guidance (interpretation of gov't regs/policies) for public lib administrators; advocates for statewide lib development. This includes Finance & Business Operations (F & BO). F & BO is responsible for financial records, internal controls, & compliance with state laws/regs. Code of Laws, SC. Sec 60-1-10, 1-40, 1-50, 1-60, 1-90, 1-170. [Museum & Lib Servs Act (MLSA), 1996 (P.L.104-208) & 2003 (P.L.108-81,as amended), Title II, Lib Servs/Tech Act (LSTA)- Labor, HHS, Ed, & Related Agencies...

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$1,563,072	\$1,465,364	\$92,708	\$0	\$0	\$5,000	7.00

Expected Results:

Superior leadership. Effective operational efficiency & strategic guidance for mission accomplishment. Effective fiscal oversight. Budgetary needs of State Lib & public libs are fully articulated to the Gen Assembly. Financial support for public libs increases, libs are recognized as having an important role in the education of all citizens, & are included in SC Education Lottery allocations. Successful partnerships & collaborations w/related agencies/organizations is evident. Programs, services & budget allocations match strategic goals, objectives & action steps; all are systematically implemented, monitored & updated. Leadership Team demonstrates results oriented management. Staff development and productivity is evident. Marketing of major programs is evident. Central legal mandate is met; agency is compliant w/all applicable fed/state laws/regs. Responsiveness to state & fed officials is evident; agency reporting meets all requirements. HR mgmt & benefits admin fully address needs of employees/administration & are aligned w/OHR requirements.

Outcome Measures:

FY07: Partnerships netted lib supporters & greater awareness of the educational & economic value of libs. Partnerships are ongoing w/First Steps, Humanities Council, Archives & History, K-12 Tech Comm, etc. Partnering w/SC Assoc of Pub Lib Admin yielded FY08 increase in State Aid and \$1 mil of lottery surplus (See Activities, 868, 873-75, 879, 1725 & Children/Youth). Board hired agency director 03/07. Actions undertaken YTD and in progress for '08: HR Manager position upgraded for recruitment; agency fiscal management review (See breakout Activity Finance/Business); transformation of agency strategic planning processes via contract with USC's Inst for Public Service/Policy Research: planning for internal reorganization. Lib Servs & Technology Act 03-07 Five-Yr Evaluation & 2008-2012 State Plan submitted to Institute of Museum & Lib Services] [FY 07: Lib visitors=22,287; Registered customers=16,801][FY06: 149 CE opportunities provided (+75% over FY05); FY 07=approx 113] Overwhelmingly positive feedback received for staff development & appreciation events.

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

868 Talking Book Services (TBS)

Provides free library services to SC residents of all ages unable to use standard print due to blindness/reading disabilities (e.g., dyslexia), visual impairments, or temporary/permanent conditions that make holding books/turning pages difficult or impossible. No other SC library provides this service; without it, many citizens would have no way of obtaining accessible reading materials. Individually, the state's public libs cannot provide a comparable service. Services include: loan of recorded, large print & Braille materials; loan of videos w/audio descriptions f/t blind; specialized playback equipment loans; summer reading program (pre-school to 12); on site assistive technology computers; postage free home delivery of materials/equip; toll free access to reader's advisors; accessible web site and online catalog of recorded/Braille materials; interlibrary loan access to nationwide recorded/Braille collections. Authorization: Code of Laws of SC. Sec 60-1-120. Federal: 1931 Pratt-Smoot; PL89-522; U.S .Code Sec.135a, a-1, b; 36 CFR 701.10; PL104-197. LSTA--see Activity 867.

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$543,928	\$0	\$518,928	\$0	\$0	\$25,000	12.00

Expected Results:

Services that meet the needs & expectations of customers. Consumer Advisory Council is used as a source of customer feedback. Customer satisfaction surveys every two to three years. Customers receive materials desired (books/authors are matched to customer reading preferences). Customers receive prompt delivery of equip in good working condition. Guided referral to other disability service providers is offered. Statewide toll-free access for personalized service from a professional staff is available. Viable volunteer recording program provides evaluated SC books & magazines. Computer workstations have the latest versions of adaptive software. Effective promotional efforts that educate the general public, eligible residents & disability services providers about available programs, resources and services. Program fully compliant with fed regulations and guidelines. State & fed funds are properly allocated to support TBS. Program meets all requirements of its federal parent organization [Lib of Congress, National Lib Serv f/t Blind & Physically Handicapped (NLS)].

Outcome Measures:

Implemented NLS Quality Assurance standards for in-house digital recording program. Continued planning/preparation for NLS 2008 rollout of digital talking book program. TBS dir selected for NLS Equip Committee Advisory Board. FY 07:Customers=8,777, new=762, transactions (calls, e-mails, etc)=22,869, loans=281,319. Materials added=23,392, total held=440,816] Summer reading party held for blind & visually impaired children (pre-sch –12). Outreach/promotional efforts launched to educate minority community about TBS. Revamped TBS web site content structure & navigation. Hosted online book discussion for TBS readers. Exhibited for & made presentations to consumer groups & professional disability service providers (e.g., SC National Federation o/t Blind & Assistive Technology Expo); maintained relationships w/SC Sch f/t Deaf/Blind & SC Commission f/t Blind. Worked with Senior Options to obtain volunteers for TBS. Received \$10,185 in unsolicited appreciation donations.

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

869 Information Technology Services (ITS)

Provides oversight, management/coordination of agency technology support services & processes. Advises administration on all aspects of technology operations, planning, budgeting & implementation. Facilitates remote authentication/access to State Lib E-resources. Develops agency techno plan; represents agency on statewide IT committees. Operates & maintains the SC Lib Network to facilitate sharing of lib resources. Convenes annual public lib system managers' workshop. Oversees the E-Rate program for SC public libs; certifies technology plans for it. Provides: technical & communications support/guidance to public libs statewide (FY06 # public Internet workstations in pub libs = 2,790); assistive tech & other special IT support for services to TBS customers; & web admin for all agency programs. ITS staff = a systems librarian/director, 2 info technology specialists & a web administrator. Authorization: Code of Laws, SC, Sec 60-1-140, Sec 60-1-150, and Sec 60-1-160. Telecommunications Act, 1996, P.L.104-104, 110 Stat. 56 (1996). LSTA, P.L.108-81 (See Activity 867).

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$221,418	\$4,200	\$217,218	\$0	\$0	\$0	4.00

Expected Results:

Superior IT support. Technology processes support strategic goals & objectives. Facilitated resource sharing for SC libs; customers have access to E- resources. Fed funds support E-linkages among & between libs. Efficient hardware & software maint procedures, secure netwk connectivity & up-to-date technology infrastructure is evident. Oversight of E-Rate for public libs achieves cost efficiency for telecommunications, connectivity & guides techno planning. Accessible, modern computer training lab for agency sponsored training is available. Meeting rooms are equipped w/necessary appropriate technology; IT support is provided. Agency web site serves as a gateway to essential information on SC state govt & as a portal to other electronic resources; it is accessible, evaluated, high quality and reflects sophisticated web design. Agency integrated library system is upgraded to the latest version; online catalog provides access to all agency collections. E-discussion lists, workshops, meetings encourage networking & info exchange between public libs.

Outcome Measures:

FY07: Planning ongoing to finalize RFP for system to replace current SC Lib Netwk w/lib portal that integrates existing public lib automated systems & the State Lib's system to expand statewide resource sharing and to implement a K-12 online portal that aligns content to match SC's curriculum standards (stakeholders include SC Dept of Ed Virtual Schs, SCETV Distance Ed, public libs). Wireless Internet access implemented for customers. Web site, etc. migrated to new server; other upgrades. Improvements to license, warranty & software management processes. Computer training room hardware/software upgraded. E-rate tech planning workshops held for public lib staffs; (tech plans now current for 80%). FY 06 E-Rate discounts realized by individual public libs=\$331,826. Hired Netwk Administrator. Guidance provided to public libs implementing MPLS/DIA. [FY 06 IT consultation contacts to 70% of public libs.] [Web site usage (2/07 - 6/07): Visits=58,048; pgs viewed=110,472; unique visitors YTD avg=6,080] In process: IT disaster recovery plan revision.

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

870 DISCUS - South Carolina's Virtual Library

DISCUS, South Carolina's Virtual Library is a program with a long history. It was derived from the concept Digital Information for South Carolina Users & targets the state's entire population. Provides all SC residents, K-12 schools, colleges (public & private), SC Assoc of Colleges & Schools (SACS)-accredited K-12 private schools, public & academic libraries with 24/7 free access (from home or workplace Internet PCs) to subscription electronic databases and learning resources. DISCUS staff facilitates awareness and effective use of the program through statewide promotion and training services, and consultation and technical support services to school, college and public library staffs. Authorization: Code of Laws of SC. Sec 60-1-60; Sec 60-1-80. LSTA, P.L. 108-81, as amended.

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$2,771,018	\$2,381,912	\$389,106	\$0	\$0	\$0	2.00

Expected Results:

All South Carolinians have equitable access to electronic resources of high quality. Improvement of citizens' access to a wide variety of professionally selected information & learning resources of high quality. Increased awareness and effective use of the resources through promotional activities, training, consulting and technical support. Negotiated statewide license agreements for databases. Cost efficiency for the state's K-12 schools, colleges & public libraries through centralized/consortia purchase and administration of electronic information databases. Continual content enhancement, expanded use & improvement of the DISCUS program. Continual evaluation of the program through analysis of data and input from assessment committees. Increased collaboration w/Partnership Among SC Academic Libraries (PASCAL), K-12 Technology Committee and other related agencies & organizations. High user satisfaction. Added value to the state's overall technology investment. State funding support increases and funds are allocated for content enhancement.

Outcome Measures:

(FY 07) SC Partnership f/Distance Ed Tech Forum. Co-linked ETV Knowitall.org sites to DISCUS resources. Developed new logo & heavily promoted service and provided training (on site and online) to K-12 community & public librarians across the state. Worked w/agency web administrator to launch new enhanced web site/DISCUS portal. Communicated with BellSouth, Sprint Comm. to update school district DIA IP addresses; same underway for public libs. Integrated alternative training methods (e.g., used podcasting to introduce new databases). Audited web pages of sites that link to DISCUS. Continued working with DISCUS Database Assessment Committee to determine customer information needs. (FY 06) Items retrieved by DISCUS K-12 users + 32% & +12% by SC residents; Survey results: 33% of DISCUS users accessed databases several times a week, 31% daily & 16% several times a month, with other usage being once a month or less. Usage access patterns for FY06 vs. FY05= +18% for schools, no significant change for public libs.]

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

871 Collection Management Services (CMS)

Maintains appropriate collections of lib materials in various formats to supplement the collections of other SC libs & to meet the research & information needs of state govt personnel & lib users statewide. Processes, & makes available materials used in the lib program including govt docs & electronic resources. Preserves & maintains physical collections. Collaborates with IT staff to maintain the library's collection database/online catalog. Provides collection management consultation to public libraries. Works with the Info Services dept to coordinate and implement digitization activities, the State & Federal Documents Depository Program & to develop general & special collections to support the needs of SC public libs & their customers. Ordering and subscribing to library resources, cataloging all materials regardless of format (print, electronic, multimedia) into the online catalog, serials processing, bindery and repair are the primary functions. Authorization: Code of Laws of SC. Sec 60-1-60, Sec 60-2-10, Sec 60-2-20, Sec. 60-2-30. LSTA, P.L. 108-81.

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$802,250	\$443,778	\$358,472	\$0	\$0	\$0	9.00

Expected Results:

Improvement in the quality of & access to State Lib & other collections statewide. Lib materials that meet the information needs of South Carolinians. This includes: obtaining materials for the lib via purchasing, donations, and govt docs depository programs; making print & electronic materials accessible via an online catalog; preserving lib materials to prolong the life span of collections; maintaining quality control of the lib's physical collection; & ensuring the accuracy of the collection database. Preservation & collection development projects that are fully supported by state & fed funds; involvement in associated partnership endeavors. Effective State & Fed Documents Depository Programs that ensure accessibility of govt publications for SC citizens. Long term planning for storage of and access to digital state docs & other SC materials. Broad range of up-to-date ref, research, & other support materials. Centralized collection that does not duplicate local library collections & that eliminates the need for local libs to expend local dollars on expensive specialized materials.

Outcome Measures:

(FY 07) Weeded general, ref & fed docs collections to remove outdated materials; 23,000+ items discarded (project ongoing). Created agency digitization team; 300+ titles now available as E-docs (majority born digitally). Improved online catalog search feature for locating E-docs. Through partnership w/t Palmetto Archives, Libs, & Museums Council on Preservation & the State Historical Records Advisory Board, preservation instruction & training was delivered to SC public library staffs. Added 5,010 items; Total items held: general=303,681; fed docs=264,144; state docs=94,564; audio-visual=4,553; electronic=1,635; microfilms=651,842; periodical subscriptions=2,088. (FY06) Collection Mgt Services director implemented a blog to keep SC public lib staffs updated on technical services issues. A survey determined pub lib technical services staff training needs & revealed a high interest in technology, with 71% citing XML & authority control as major training needs; results were used to develop annual training sessions.

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

872 Information Services (IS)

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

IS provides research services to assist state agencies & their employees, the Gen Assembly, the Office o/t Governor & to other elected officials in achieving goals & objectives by providing assistance w/research needs. Reference services are provided by phone, e-mail and on site. Quick reference inquiries and brief assistance in using library resources is available. IS conducts research skills training sessions for state govt employees. Statewide reference & interlibrary loan (ILL) services are provided to citizens via direct service to public library staffs. IS administers the SC State Documents Depository System, maintains a general collection of non-fiction publications, published materials dealing with SC & South Carolinians, US govt publications and fiction titles identified as the last copy in a particular SC public library's collection. Authorization: Code of Laws of SC. Sec 60-1-70, Sec 60-1-80. Authorization: Code of Laws of SC. Sec 60-2-10 through Sec 60-2-30. LSTA, P.L. 108-81

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$374,654	\$338,942	\$35,712	\$0	\$0	\$0	10.00

Expected Results:

Customer needs are met. State employees receive reliable/professional research services. Desired resources and information skills training that enhance and supports job performance & the delivery of services to South Carolinians are provided. The general public, through interlibrary loan, has access to materials/resources not provided by local libraries. Statewide resource sharing is facilitated. Public library staffs receive specialized reference assistance to meet the information needs of local citizens. State government publications (print & electronic) are identified, processed and made available to & accessible by citizens. New materials are evaluated/selected for the collection & input from stakeholders is sought and incorporated. Grants research collection is up-to-date with supportive research assistance/training. Related partnership activities are ongoing and successful. Statewide digitization and preservation of unique documents is ongoing.

Outcome Measures:

(FY 07) E-journal management software acquisition in process to give customers ability to query databases from a single interface. Research services promoted to targeted audiences. Staff worked with the Partnership Among SC's Academic Libs Digital Collections Committee; collaborated on the development of metadata scanning & digital collection development guidelines; worked w/same & SC public libs on digital collections projects (ongoing). Created free downloadable SC Foundation Directory. Notable state docs awards recognized exemplary state govt publications. Emerging technologies training offered to state employees (60+ attended). Instant Message/live chat ref service launched. 22 state govt web masters attended "Social Networking: Linking Govt & Citizens" workshop. Staff trained to use Web 2.0 & new interface for automated system. Surveyed state govt customer needs. (Services to State Govt: registered users:7,538, +4%; ref transactions, 1,705, +15%;checkouts:9,415, -5%) Services to libs: registered:486; checkouts:15,142, -3%; ref transactions, 529, -13%].

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

873 Library Development Services (LDS)

Provides consultant services to public lib staffs, administrators & trustees; plans CE for same (See Activity #874); collects statistics & conducts surveys to assess the status of SC libs. Consultation delivered via site visits, phone, email, correspondence,

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

blogs, meetings, etc. Provides guidance on: public lib construction & facilities management, HR, budgeting, long range planning, children & youth services, literacy, data collection & interpretation, reporting, recruitment, IT, web design, outreach & fed, state & other pass through funding. Maintains liaisons w/statewide lib groups & associations, e.g., Friends of SC Libs & w/public lib boards. Coordinates statewide summer reading program. Facilitates the development of collaborative partnerships with libs & related agencies & organizations statewide. Along with administration, advocates for development of lib service statewide & implements statewide programs that improve libs throughout SC. (See breakout activity Children/Youth Servs & Literary Arts Partnership) Code of Laws, SC. Sec 60-1-60. LSTA, P.L. 108-81.

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$797,866	\$233,972	\$563,894	\$0	\$0	\$0	4.00

Expected Results:

Library staffs, boards, county officials & advocates have access to & receive superior guidance & expert consultation services & are kept informed of issues affecting public libs. On-site visits to public libs are made regularly & State Lib Consultant staff is consistently sought for assistance & report satisfaction w/services provided. Continual improvement of public lib services/programs for all citizens is evident & quantifiable, particularly in rural areas & areas served by small/medium-sized libs. Citizens view SC public libs as an essential community & educational resource. Lib & literacy services are promoted statewide. State & fed funding supplement local resources ensuring that libs offer a variety of materials & services for information, enjoyment, and independent learning. Pass through funds (all sources) for public libs are utilized for the purposes for which they were appropriated. Facilitated input from stakeholders is sought & incorporated. Local funding efforts are enhanced. Ongoing & effective external CE for public lib staffs (See Activity 874).

Outcome Measures:

[FY 06 public lib consultations (contacts) = 6,197] FY 07: New blog (LibraryTrax) launched w/great success; it provides varied info for pub lib staffs; views YTD=7,790; listed on Wordpress' list of Top 100 Growing Blogs (7/07). Launched Instant Messaging for pub lib staffs access to consultants; Surveyed same to determine consultation needs & knowledge & use of emerging technologies. Partnering w/B&CB Public Affairs underway to use public libs as distribution point for state govt. jobs web site. Planning underway for online training of public lib staffs in use of Fed-State Cooperative System Library Data Tool. [FY06 pub lib stats: Central libs=42, branches=146, bookmobiles=34; Total registered users=2,342,368 (58% of SC's population per 2000 Census); Physical visits=15,213,988; Virtual visits=8,326,484; Programs=27,931; attendance=739,126; Training sessions f/lib users=1,894; # trained=10,069; Librarians w/MLS degree=424; total FTE staff=1,338; Users of E-resources=5,166,220; Collections added=781,869, total=9,056,463; Total circ=21,517,701.

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

874 Continuing Education (CE)

Lib Development Services breakout activity. Primary focus is public lib staffs. Provides continuing education (CE) and training for: public, academic, school, and institutional lib staffs; public lib boards & related lib groups; K-12 school media specialists and teachers; & for certification of public librarians. Program affords unique opportunities for seminar/workshop/conference

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

attendance by public library staffs and for funding of graduate level lib coursework that leads to the placement of professional librarians in rural areas and in small/medium-sized public libs. Supplemental funding sources (e.g. Gates Foundation, LSTA, etc.) support specialized/targeted training. Provides guidance in the use of fed sub grant funding for the professional development of public library staffs. Cooperates with HR to coordinate/implement internal staff development program. Code of Laws, SC. Sec 60-1-60. See Activity # 872, State Library CE for state customers. (LSTA, P.L. 108-81-see Activity #867).

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$144,245	\$0	\$144,245	\$0	\$0	\$0	1.00

Expected Results:

Meaningful professional development for public library staffs, boards, related groups and State Lib staff. Collaboration with Information Services staff for enhancement of research/technical skills of state govt employees (See Activity # 872). Collaborative training ventures w/other organizations, e.g., APLA (Assoc of Public Lib Administrators), USC, Sch of Lib & Info Science, SC Lib Assoc, SC Assoc of Sch Librarians, etc. Training that meets the needs of target audiences and that reflects participant feedback. Fed funds support statewide training initiatives. State Lib internal staff development program is incorporated with statewide training activities and matches strategic goals/objectives. CE participation is fully supported by administration. Training delivery is facilitated by new technologies. Increased awareness and use of emerging technologies is evident among public lib staffs. Delivery and quality of library & information services to local communities and to State Library customers is improved.

Outcome Measures:

(FY07) Hired new CE Coordinator. Hosted: Technology Inst (Web 2.0 & future of libs), 275 attended, evaluations excellent & national speakers impressed w/SC's efforts; TechTracks (web 2.0 technologies-blogging, tagging, podcasting, etc.) regional trainings (Greenville, Charleston, Columbia), 42 classes, 436 public lib staff—subsequently 66% public libs implemented Web2.0 technologies; Regional Trustee training, 6 sessions, 138 trustees with attendance +21% from FY06 & +78% from FY05. Partnered w/USC to offer Legal Ref for Non-Law Librarians. Sponsored Leadership Inst for new/middle public lib managers. Videoconferencing pilot implemented w/public libs Georgetown, York, Florence & Beaufort. Obtained a statewide license for DuPage Lib Teleconference broadcasts via satellite. Utilized Lib Education @Your Desktop to deliver online training & OPAL (Online Programming for All Libraries). In process: strategy development for revamping of public librarian certification program; acquisition of new registration software for classes; & survey to determine pub lib CE needs.

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

875 Pass Through: Aid to County Libraries

For SC's 46 counties there are 42 public libs (headquarter locations) and 146 branches. State Aid provides per capita lib funding to SC public libs and is administered for the improvement of local public lib programs statewide. The Legislature determines the amount appropriated annually. Funds supplement salaries, develop collections, purchase computer hardware/software and other lib equipment, finance networking and other telecommunications connectivity needs, etc. State Aid funds are not used for

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

rent for lib buildings, purchase of land, construction or repairs to building operating expenses such as utilities, or janitor supplies. The State Lib monitors Maintenance of Effort (MOE) requirements and expenditures, promulgates regulations as necessary to ensure effective & efficient use of State Aid, provides consultation and guidance in the use of State Aid to public library directors and otherwise administers all aspects of the program. Authorization: Code of Laws, SC. Chapt 75 Statutory Authority: 1976 Code Sec 60-1-80(b) Reg 75-1 as revised May 26, 2000, Use of State Aid Funds & 60-1-90.

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$9,224,870	\$9,224,870	\$0	\$0	\$0	\$0	0.00

Expected Results:

Funds that are fully disbursed to SC public libraries for spending that is compliant w/authorizing legislation. Annual county lib State Aid budgets are adopted with balanced proportions. Free basic public lib service and information access is provided to all residents in a public library's legal service area. Funding supplements (not supplants) local funds and encourages local governments to invest for the improvement of free local library services to all SC residents. Required service level standards are met statewide. Libraries have up-to-date long range, strategic, business & technology plans. Public library administrators receive expert guidance that assists them in securing and properly administering State Aid. Annual audits of financial records of libraries are examined; problems are addressed. Improvement in efficiency of State Aid application procedures is continual.

Outcome Measures:

(FY07 \$2.00 per capita w/\$50K min grant; FY08 \$2.25 w/60K) Chesterfield County Lib Board Chair said, "The FY08 State Aid increase...means about \$10K in additional funding for our county lib system...without this our county system could not continue to function." Marion County Lib Board Chair said, "...the per capita increase could help public libs add 41,409 new books...SC pub libs have approximately 30% fewer books per capita compared to national averages. Increasing the min State Aid...will help some of our neediest citizens utilize good public lib resources." [Marion Cty News JI 03/07] "Without State Aid/lottery, libs would have difficulty maintaining service hours, developing collections, upgrading/maintaining tech resources, training staffs, upgrading netwk infrastructures..." A FY08 expected \$1mil lottery surplus for public libs is 81% less than the \$5.4 mil provided in FY07. Lottery funds provided significant strides in sustaining public access computing while maximizing State Aid for other services, e.g., to rural & other underserved groups.

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

1724 Pass Through: Public Library Construction Grants

[Non-recurring funds - carried forward to FY 08] SC public lib buildings are aging, in need of repair & renovation, and new construction is needed to meet growing demands. SC has many public library buildings that were constructed during the 1950s-1980s. These buildings are now 25-50 yrs old, have not been well maintained, may not meet accessibility guidelines & do not meet space requirements for local communities. Current needs exceed \$1.2 billion. The State Lib studied statistical data & census projections & correlated the information with current construction cost estimates and with accepted formulae used by lib professionals and architects. In projecting public library space needs to the year 2025, results revealed that at minimum 5,145,870 sq ft will be required, (existing sq footage, 2005 data=2,147,476) deficit sq footage=2,998,394. \$5 mil was

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

requested for FY 07 and \$13.25 for FY 08.

FY 2007-08						
Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$0	\$0	\$0	\$0	\$0	\$0	0.00

Expected Results:

Competitive grant seed money for public library construction and renovation projects is provided by the state of SC. All funds allocated are fully distributed to eligible public libraries. Counties provide matching construction funds. State Lib administration of construction grants to SC public libraries for architectural services, artist renderings, both new and renovation construction projects, furnishings, & interior design fees is undertaken and carried out in compliance with the adopted grant program guidelines. South Carolinians in communities with inadequate, cramped or no public library facilities are provided with modern library facilities of sufficient square footage to meet community needs.

Outcome Measures:

Criteria: Lib system must meet State Aid regs, have building project that will increase available sq footage or usefulness of current sq footage, etc. Priority factors for award: counties w/t highest average unemployment percentage & percentages of families below the national poverty level. \$100,000 was allocated for FY 07 by the General Assembly. Funds were carried forward to FY 08 and \$50,000 was awarded (07/07) to Allendale County Library (min sq footage need 11,720; existing 5,497) and to Marlboro County Library (min sq footage need 25,550; existing 7,916). For FY08 a comprehensive lib construction program was proposed at \$13,250,000. No construction grant funds were allocated in FY 08 budget. See Explanation of Activity Not Funded. The State Library will continue to partner with the SC Assoc of Public Library Administrators to determine strategies for addressing the need.

EXPLANATION:

FY 2007 \$100,000 allocation carried forward to FY 2008. Activity not funded FY 2007-2008. This was Priority # 6 (Public Library Construction Grants) of the State Library's FY 2007-2008 budget request. (Total requested but not funded, \$13.25 million)

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

1725 DISCUS - Content Enhancement

[Non-recurring funds] Enhancement to an existing service (See Activity # 870), to provide additional databases for use by public libraries, academic libraries, K-12 schools and the general public. Focus will be on content areas identified by the DISCUS Database Assessment Team that consists of representatives from the S.C. Dept of Ed., the K-12 Technology Committee, etc. Public libraries, along with K-12 school media centers and academic libraries receive direct benefit from DISCUS-South Carolina's Virtual Library, a \$2 million program (excludes salaries) comprising 13% of agency expenditures. Databases covering varied subjects are available 24/7 to SC citizens and support student research, teacher planning, curriculum development, teacher study & training, professional development of the state's labor force, govt. & economic development, etc. DISCUS is accessible via Internet computers at 1,375 libraries & educational facilities, including 1,131 public/private K-12 schools, 186 public library facilities, 57 public & private colleges & the State Lib.

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$0	\$0	\$0	\$0	\$0	\$0	0.00

Expected Results:

See Activity # 870 -- Negotiated statewide license agreements for additional databases. Consortial buying that facilitates statewide access. Cost savings. Purchase of additional electronic databases to enhance content available for educational and research purposes throughout the state. Funds will purchase additional database products in the areas of News (increased access to local and regional news sources), Current Events, Genealogy, American History, Literary Criticism and Encyclopedias. Entire amount to be spent on content. Continued high user satisfaction with DISCUS resources. High quality program that is of value to the state's technology investment. Change in funding status from non-recurring to recurring.

Outcome Measures:

See Explanation of Activity Not Funded

EXPLANATION:

(See funded Activity # 870 - DISCUS - SC's Virtual Library) DISCUS content enhancement was not funded as separate non-recurring activity for FY 2007-2008 but \$250,000 was added to the recurring appropriation for DISCUS, increasing the amount from \$2,015,460 to \$2,265,460 -- which leaves a shortfall of \$484,540, as the total amount requested for new database content and to support the subscription cost increases for existing DISCUS database was \$734,540.

Agency: H87 - State Library

Functional Group: Higher Education &
Cultural

1726 Bill & Melinda Gates Foundation Grants

[Non-recurring funds] Bill & Melinda Gates Foundation Staying Connected (2003-2006) and Public Access Computer Hardware Upgrade (PAC-HUG, 2006-2008) Grants. PAC-HUG affords replacement of public access computers (PACs) provided by the 1999-2000 Gates U.S. Lib Program Grant. PAC-HUG funding must be expended by Dec 31 '08. Funding totals \$937,500, over 21 mths, to provide sustainable PAC hardware and software upgrades to previous grantees. No Windows 95/98/NT computers may be purchased; existing computers may not be replaced with such. Funds designated for a particular branch must be spent on PACs. Staying Connected funds were granted to state library agencies to provide technology training and support to library staffs, as well as hardware and software upgrades to public libs. The Library Development Services department coordinates administration of all Gates funding. Also see Activity # 874 and the breakout Activity for WebJunction Rural Library Sustainability grant.

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$77,008	\$0	\$0	\$0	\$0	\$77,008	0.00

Expected Results:

Funds are fully distributed to eligible SC libs per grant requirements & are used to: reduce inequities in technology access; increase parity among pub libs; provide tech training; replace hardware (CPUs, monitors, etc.); upgrade

Agency Activity Inventory by Agency Appropriation Period: FY 2007-08

software; create support services. State Library provides related technical & other assistance to public libs. PAC-HUG distribution is per required priorities: (Priority 1) public libs being those that under the first Gates grant received computers & still use them for public access; (Priority 2) --received computers but have replaced or upgraded them; & (Priority 3) -- did not receive computers. Support of public access computing sustainability in SC public libs is evident. Local/state & private funding support for maintaining up-to-date technology increases annually. Public libs facilitate free access to computers, the Internet, & digital info in SC communities. Citizens benefit, particularly those in lower income/rural areas for whom public lib computers/Internet access often represent their only access. Gates outcomes are promoted.

Outcome Measures:

PAC-HUG '07 distribution: \$937,500. Dell, Gateway & Useful provided SC public libs packages meeting Gates criteria. Priority 1 libs submitted inventories per requirements. Originally granted PACs=622; YTD a significant percentage of public lib PACs still in use are Gates. Inventoried NTs=375; FY 07=214 (-43%). Inventoried NTs=375; 22% increase (240 machines) in Windows XP machines (1127 originally inventoried to 1372) that are directly linked to the grant. Number of machines Priority 1=252 [(240 were purchased during Priority 1 period for 42 lib outlets; remaining 12 purchased for Sumter (not during calendar year 06 because of construction/renovation at the HQ)]. 07/06 payments to Priority 1=\$277,200 & Priority 2=\$409,200. All funds were distributed in FY07, including \$251,100 for Priority 3. Remaining Staying Connected funds used for PR, training supplies, contractual telecommunications & training services for statewide tech conf for public lib staffs, & for hardware/software upgrades for (2) county libs.

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

1829 Children/Youth Services & Literary Arts Partnership

Plans, coordinates & implements a statewide program of consultation & CE in children's & youth services. Provides statewide consultant services to public lib staffs, administrators & trustees for the development of children & youth (teen) services to include programming, collection development, lib skills training, literacy services, personnel recruitment (skilled specialists for children's/youth servs), reference services, assessment & evaluation of programs/services, etc. Consultation delivered via site visits, phone & email contacts, correspondence & meetings. Liaisons w/statewide library groups & associations such as county First Steps programs. Coordinates statewide summer reading program. Develops & promotes library literacy programs (e.g., SC Center for the Book), plans CE events dealing with literacy issues & helps public libs develop or expand adult & family literacy programming. Facilitates development of collaborative partnerships w/libs & related agencies/organizations statewide. Code of Laws, SC. Sec 60-1-60. LSTA, P.L.108-81.(See Activities 867 & 873)

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$142,575	\$0	\$142,575	\$0	\$0	\$0	1.00

Expected Results:

Development of effective library programs to encourage the reading and educational achievement of the state's children and youth through local public libraries, including a viable and participatory statewide summer reading program for children and young adults. Community and other governmental organizations seeking to improve

Agency Activity Inventory by Agency Appropriation Period: FY 2007-08

literacy skills of children & teens utilize public libraries as a primary point of contact for collaboration. Library administrators view providing services to teens as a high priority. Improvement of programs and services for minority/rural children & teens and other underserved groups is evident and ongoing. CE offerings for the state's children's librarians and their support staffs in meaningful. Targeted promotion & public education informs citizens of lib literacy services and related community programs and services. SC pub libraries foster literacy skills.

Outcome Measures:

(FY07) Partnered with SC Humanities & Arts Com f/public lib cultural arts programming, to implement statewide literary initiatives & to hire SC literary arts programmer. Supported Arts Commission projects, e.g., "Poetry Out Loud" & "First Novel." Participated in Gov's Summit on Early Childhood Ed & First Steps Board. Through SC Center for the Book, State Lib co-sponsored SC Book Festival, Letters About Literature Contest for grades 4-12 (Westminster Middle Sch 8th grader named as Level II national winner); SC Summit on Children's Bks/Literacy; & assisted SC Assoc/Sch Librarians with "Read-In" at the State House. Partnered with Collaborative Summer Lib Program (consortium of 41 states) for quality economically priced materials for statewide summer reading program. Marketed statewide "Every Child Ready to Read@ your Lib" program. [FY06 sum reading participation = 96,500 children; teens = 6,833; related pub lib programs = 22,123, attendance = 637,440]. Planning underway for Oct '07 SC Teen Institute.

EXPLANATION:

Breaking out an existing activity -- See # 873

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

1830 Web Junction's Rural Library Sustainability Grant

See also Activity #874, Lib Dev Services & # 1726 Gates). The Rural Library Sustainability Project (RLS), funded through a grant by The Bill and Melinda Gates Foundation, is a collaboration between WebJunction, State Library Agencies, and rural and small library staffs throughout the U.S. Built on a "train the trainer" model, 42 participating states have sent their trainer (s) to WebJunction's Train the Trainer Institute: Sustaining Public Access in Rural Libraries. The curriculum focused on issues and challenges that rural library staffs typically identify as obstacles in sustaining public access computing. The trainers who attended the institute were charged to go out and replicate a similar workshop (s) in their state. Each state has determined the location and numbers of workshops in their state. The overall program goal is infusion of resources into the plight of rural library staffs, a demographic that traditionally feels slighted by local & state governments when it comes to staffing, budgets, and staying current with technology. Grant activity period ends 12/31/07.

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$22,992	\$0	\$0	\$0	\$0	\$22,992	0.00

Expected Results:

Funds are fully utilized per grant program requirements. [Most states that participate will aim for a target participation rate of 80%. This translates, ideally, into 80% of the total number of "rural libraries" in the state sending one representative to workshops]. SC expects: (a) regional workshops that focus on community analysis, that highlight SC libraries with related creative services or advocacy projects, and that provide for discussion of challenges unique to rural library service; (b) training offerings that provide public lib staff with information on starting, maintaining, and expanding services to the Spanish-speaking community, a rapidly growing issue for SC

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

libraries; and (c) leveraging funds to facilitate existing library projects that target underserved populations as well as support for public access computing sustainability. (See Activity # 1726).

Outcome Measures:

F(FY07) Provided regional workshops (Columbia, Greenville, Moncks Corner); sponsored attendance of 3 public lib dirs (Georgetown, Abbeville, Cherokee) at American Library Assoc conf & Rural Lib Sustainability Forum. State Library's Collec Management & Lib Dev Servs directors coordinated the workshops & presented results at the SC Lib Assoc conf. Georgetown County lib's innovative computer gaming program for teens earned its Carver's Bay Branch recognition as WebJunction's Lib o/t Month (08/06). "These have been very...active teens. About 90% ...are African-American males & 30% are now regularly checking out materials. The goal is to promote positive behavior," said the lib director. National feedback from workshops centered on appreciation for: 1) networking w/folks in similar straits 2) being exposed to new ideas 3) exploring different resources available on WebJunction 4) being given the time to think about needs & potential solutions and 5) realizing they are not alone as there are many places to go for support.

EXPLANATION:

Breaking out an existing activity -- See # 1726

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

1831 Pass Through: 73.12 - Individual County Libraries - Johnsonville Library

[Non-recurring funds] Florence County Library System - Johnsonville Public Lib. (branch location) 151 E Marion St, Johnsonville. Lib Hours: Mon 9:00 am - 1:00 pm, 2:00 pm - 8:30 pm, Tue - Fri 9:00 am - 1:00 pm, 2:00 pm - 5:30 pm, Sat 9:00 am - 12:00 pm. [(Florence projected population 2025: 147,590); (minimum sq footage needs- 147,590). Florence County Lib consists of a Main Lib, 5 branch facilities, & a bookmobile. A full-service, user-oriented facility, which offers, books, ref services, a local history & genealogical collection, books on tape, audiocassettes, CDs, videos & Internet - all free to Florence County citizens; small fee to out-of-county cardholders. Johnsonville city, total population, 1,418; Income: Less than \$10K, 11.1%; Income \$50K to \$75K, 19.8%; Median household income, \$34,274.[US Census 2000] Avg. Ann. Growth Rate 1980-2000: 0.70%; Per Capita Pers. Income 2005: \$28,486. (R. 175, H. 3620--GEN APPROPRIATION ACT Part IB; Sec 73; Proviso 73.12 (SR: Unobligated FY 2006-2007 Gen Fund Revenue); (B) \$550,000]

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$550,000	\$0	\$0	\$550,000	\$0	\$0	0.00

Expected Results:

Funds are distributed to the earmarked library and facilitate mission fulfillment. The mission of the Florence County Library is to provide material and service to all citizens of Florence County and help them obtain information and materials to meet personal, educational, and professional needs. The library system provides for: public use of meeting rooms and library grounds by community groups and organizations whose aims are educational, civic, charitable, or cultural; interlibrary loan services to help customers obtain materials, which are not available at the Florence County Library System; library card borrowing privileges for materials from any branch of the system; an inviting, educational, and fun place for students and children who use library facilities; and many entertaining and educational programs for children in Florence County in the hopes that they will become life-long library users.

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

Outcome Measures:

"Timmonsville & Olanta libs...Johnsonville Pub Lib, suffer from lack of space, & are located in buildings not designed to be libs. 'Residents & lib employees are really excited about getting the libs, & its something we've been working on for the past four or five years', Councilman Rodgers said." ...\$550,000 is allotted to start fundraising & planning for the new Johnsonville Public Lib. Florence Cty Lib Dir McBride said he is "ecstatic" the money is coming...the funds are much needed to better accommodate the county and the children... "It's hard to find money to get...projects going...with Florence being a very growing area, libraries are key to helping the community." Sen. Leatherman of Florence...Chairman of the Senate Finance Committee, said that Florence County has a great deal to look forward to...since 2001 the county...has been seeing increases in state funding...he expects that amount will continue to grow..."an investment to make our area a better place to visit, live, work and play." [Florence Morning News 4/07 & 6/07]

EXPLANATION:

New activity -- but similar to FY 2007 activity #s 1581, 1721-1723 & 1727 Pass Through 73.14 & 73.17 Individual County Libraries; New activity is Pass Through 73.12

Agency: H87 - State Library

Functional Group: Higher Education & Cultural

1832 Pass Through: 73.12 - Individual County Libraries - Darlington Old Carnegie Library

Non-recurring Darlington County Lib, 204 N. Main St., Darlington. Hours: Mon- Thurs 9am-8pm, Fri 9am-5pm, Sat 10am-2pm, Sun 2pm-5pm. The Lib System operates 3 branches (Hartsville, Lamar & Society Hill Branch Libs); admin offices in Darlington. Lib governed by 7 member Board appointed by County Council. Most of the lib funding is allocated by County Council but support is also received from the State of SC through per capita funding. Society Hill Lib Branch, 473 S. Main St., is one of the oldest social libraries founded in SC. Present lib located on the St. David's Academy school grounds. People from all over the country come to the lib to learn about the history of the tiny building & the town. County is in Florence metro area. Society Hill population (2000): 700. Est. population July '06: 697 (-0.4% change); Estimated median household income in 2005: \$33,100; Races in Society Hill: Black (54%), White Non-Hispanic (44%). [R. 175, H. 3620--GEN APPROPRIATION ACT Part IB; Sec 73; Proviso 73.12 (SR: Unobligated FY 06-07 Gen Fund Revenue); (A) \$125,000]

FY 2007-08

Total	General Funds	Federal Funds	Supp. Funds	CRF	Other Funds	FTEs
\$125,000	\$0	\$0	\$125,000	\$0	\$0	0.00

Expected Results:

Funds are distributed to the earmarked library and facilitate mission fulfillment. Larger library/physical facility for Society Hill (current facility is 850 sq feet with 7 computers crammed in the space). Facilities that are functionally efficient, safe and attractive. Expansion of programs and services to Society Hill residents (all ages). The Library System is committed to ensuring that library services are available to everyone. Hartsville, Darlington & Lamar all have newer libs. [Senator Malloy said he worked to get the prior FY funding included. Malloy said that within the recent past it has not been unusual to drive through the town and see children sitting outdoors under trees reading because of lack of space at the current facility. The Darlington Cty Lib Dir said, "Society Hill has some of the brightest children around and they deserve access to a quality library. We want them to have the same opportunities that other children have." (Hartsville Messenger 9/06).]

Agency Activity Inventory
by Agency
Appropriation Period: FY 2007-08

Outcome Measures:

DARLINGTON CTY LIB (Operating income: \$743,537) FY07 \$250,000 provided by the state f/t building project (placed in interest bearing account); FY08 \$125,000 provided. FY07 local budget provided for 2 FTE branch managers, one is Society Hill; Lib hours expanded. Darlington lib dir met w/State Lib consultant for guidance on space needs assessment & funding issues. Society Hill community is excited about the possibility of having a larger lib building; Present building packed full of people. Community is responding well to the programs and services offered, but offerings are limited because of space. Summer reading program activities for Society Hill children are held in the meeting room of Society Hill City Hall. Senator Malloy met with lib officials concerning the building project. Circulation for Society Hill FY06 =8,236; YTD 04/07=7,391. Circ for the lib system FY06=277,987; YTD 04/07=225,772. Society Hill Branch manager reported (03/07) that computer usage & patron registration increasing; nightly computer usage often at 100% capacity.

EXPLANATION:

New activity -- but similar to FY 2007 activity #s 1581, 1721-1723 & 1727 Pass Through 73.14 & 73.17 Individual County Libraries; New activity is Pass Through 73.12

AGENCY TOTALS
State Library

TOTAL AGENCY FUNDS	TOTAL GENERAL FUNDS	TOTAL FEDERAL FUNDS	TOTAL OTHER FUNDS
\$17,360,896	\$14,093,038	\$2,462,858	\$130,000
	TOTAL SUPPLEMENTAL FUNDS	TOTAL CAPITAL RESERVE FUNDS	TOTAL FTEs
	\$675,000	\$0	50.00